

# 3-Day Venue Hire

# Welcome to Bunny Hill

#### FREEDOM & EXCLUSIVITY

Bunny Hill remains exclusive to you and your guests over 3 days, including all of the onsite accommodation. During your stay there will only ever be you, your loved ones and the staff who are looking after you.

We want you to be relaxed from the moment you arrive, after all having your friends and family together may only happen once in a lifetime. Time spent with loved ones either side of your wedding day will really elevate your experience. Enjoy supper and welcome drinks in the lounge bar the night before and share a cooked breakfast the morning after. Take the afternoon to relax, perhaps with a BBQ to bring everyone together again. You can even choose to stay a third night. A glass of chilled champagne and an evening of stargazing from the hot tub sounds like a marriage made in heaven!

#### YOUR TIME AT BUNNY HILL

**Saturday weddings** Arrive on Friday from 3pm and depart by 3pm on Sunday.

#### **Tuesday & Thursday weddings**

Arrive from 3pm the day before your wedding and depart by llam the day after.

#### GUEST NUMBERS

Saturday weddings Minimum 80/maximum 200 for day guests and up to 349 evening guests

Tuesday & Thursday weddings Minimum 60/maximum 200 for day guests and up to 349 evening guests

#### SMALLER WEDDINGS

You can still book a wedding at Bunny Hill with lower guest numbers, there's a surcharge of  $\pounds 100$  for each guest below 60 for a weekday and 80 for a weekend wedding, or consider our Keep It Simple package.



# At A Glance

Exclusivity over 3 days. Option to extend to a third night (weekend weddings) Capacity of 200 day guests/349 evening guests Flexible catering options Creative control - freedom to choose suppliers Accommodation for 35, and camping facilities Local accommodation including a large country house hotel Accessible facilities including disabled accommodation Indoor and outdoor ceremonies V Separate ceremony and reception spaces Mezzanine lounge bar Personal coordinator for support and advice Late licence and no noise limiters Fireworks permitted Dog friendly (no overnight facilities) Helicopter landing Air conditioning Client portal

# What's included?

- A tasting evening for two.
- ▼ The exclusive use of the venue and grounds for the purpose of your wedding reception including set up, take down and wedding rehearsal.
- Welcome reception with a staffed bar in the mezzanine between 6pm-9pm.
- Access to the venue the day after your wedding for breakfast service.
- Wedding Suite for the night of the wedding.
- Your dedicated Coordinator.
- ✔ Tables and chairs for 200 guests including the top table. 6ft round tables and limewash Chiavari chairs with ivory seat pads.
- Table linen, crockery & cutlery when choosing our in house catering.
- Two full height easels.
- Decorative tables for gifts, cards, guest book, postbox or other personal effects.
- **♦** 3.8 x3.6 metre stage with speaker PA system.
- Two wireless microphones.
- White LED dance floor and star cloth backdrop.
- Use of the piano for ceremony music, drinks reception or during your meal.
- Cake table & knife.
- Battery candles & lanterns fixed around the venue.
- Restroom care baskets.
- Blanket basket.
- White umbrellas.
- Fully staffed bar (cash and card payments accepted).
- Festoon lighting to the courtyards and woodland area.
- V Outdoor furniture and the use of the gas heaters & flame tables, gas chargeable.
- Accommodation courtyard with covered area and soft seating for resident guests.
- Weber Summit 670 BBQ (cleaning charge applies if used).
- Guest kitchen facilities.
- Green Room with seating and fridge/freezer for your suppliers and additional space for resident guests.
- Refreshments for your suppliers.
- Camping field with shower & toilet facilities from April to September. All tents to be
- ▶ booked through Starbright Hideaways\* Starbrighthideaways.com/glamping.
- Two all-weather car parks.
- Helicopter landing.
- Full venue clean up.

# Price Guide

### FRIDAY TOMONDAY TOWEDNESDAYSUNDAYWEDNESDAYTOFRIDAY

	Saturday Wedding	Tuesday Wedding	Thursday Wedding
2025	L12,995	L8,350	£9,600
2026	£13,800	£8.750	£10,100
2027	£14,550	£9,000	£10,700
2028	£15,300	£9,250	£11,300

Peak Season Surcharge – Dates between the second to last Saturday in July and the first Saturday in September (inclusive) will incur an additional charge of  $\pounds$ 500. August Bank Holiday weddings are not subject to the bank holiday supplement.

#### LATE AVAILABILITY & LOW SEASON

Late Availability - Dates less than 9 months in advance.

Low season - November, January and February. October and March excluding Easter & Half Term.

	FRIDAY TO SUNDAY	MONDAY TO WEDNESDAY	WEDNESDAY TO FRIDAY	
	Saturday Wedding	Tuesday Wedding	Thursday Wedding	
2025	£10,396	£6,680	£7,680	
2026	£11,040	£6,960	£8,140	
2027	£11,600	£7,200	£8,560	
2028	£12,250	£7,400	£9,040	

#### SPECIAL DATES

V New Year's Eve (Minimum of 80 day guests. Saturday Venue Hire prices apply)

- Sunday weddings are possible, with the exception of Bank Holiday weekends. Saturday Venue Hire prices apply, access is from Saturday to Monday.
- ♥ There is a £500 supplement for wedding dates preceeding and proceeding a Bank Holiday.
- Sunday overnight stays before a Bank Holiday incur a supplement of £500.

#### ARE YOU READY TO BOOK?

A date may be placed on hold for up to 7 days, this allow you time to:

- Book the registrar, church or celebrant.
- ▼ Sign your contract/agreement.
- Pay your deposit via BACS or cash.

If you have not signed your contract and made the initial payment within 48 hours of your hold period ending, your date will be automatically released. If you have any problems, please give us a call.

Once you have signed your agreement and the initial payment made, a confirmation email and welcome pack will be posted to you, with the next steps and access to your planning portal.

### PAYMENT TERMS

Details of your exact payment terms will be given in your confirmation email.

#### **On booking**

30% of the total venue hire cost Due after the 7 day hold.

For dates more than two years in advance: 10% of total venue hire cost is due with a further 20% due two years before your wedding date.

#### Second instalment

30% of your total venue hire cost Due one year from date of booking, or 9 months before wedding date, which ever is first.

#### **Final balance**

40% final balance Due 12 weeks prior to your wedding.

#### FLEXIBLE PAYMENT TERMS

If your heart is set on Bunny Hill but you don't have the funds right now, we can offer a flexible payment plan.

A 10% booking fee and the remainder will be divided into equally monthly payments.

#### CASH BOND

A cash bond is required when you check in, alternatively, by BACS 2 weeks prior to your wedding. The bond covers any damage or theft that may occur during your hire period excluding small accidental breakages. The bond is returned within 2 weeks, money will not be withheld without a conversation about the reason.

#### BOOKING THE ACCOMMODATION

All the accommodation remains exclusive to you throughout the 3 day hire period. You can choose to allocate the rooms to your guests and provide us with their details so we can invoice them directly or we can add the total cost to your invoice.

Once a room has been booked and paid for it is non-refundable but may be transferred. All accommodation must be paid for, as per the contract.

Please Note: Full occupancy of all suites must be taken for 2 nights when booking a weekend wedding. All guest rooms must be booked for the night of the wedding on a weekday and will be available the night before should you require them. A third night is available for weekend weddings. A minimum of the Wedding Suite plus 4 rooms is required to extend exclusivity, otherwise the Wedding Suite and garden only will remain exclusive.

Check in is 3pm, check-out is before 3pm for weekends and before 11am for weekday weddings, check-out for extended stays is before 10am. Guests staying the day of the wedding only are able to check in from 10am.

Please note that guests who are not staying in the on site accommodation, must vacate the premises by midnight the day before your wedding and following the closure of the bar on the day of your wedding.

### IF YOU NEED TO CANCEL OR RESCHEDULE

If you cancel or reschedule more than 18 months in advance of your booked date there is a  $\pounds$ 500 administration charge.

If you cancel between 18 and 12 months in advance of your booked date, we will retain 30% of the total Venue Hire charge.

- ✔ If you cancel between 12 and 9 months in advance of your booked date, we will retain all sums paid, and no further costs will be incurred.
- ✔ If you cancel less than 9 months in advance of your booked date, we will retain all sums paid, and any outstanding balance of the total Venue Hire charge will be due.

# The Ceremony

### WHERE WILL THE CEREMONY TAKE PLACE?

The garden room is flooded with natural light from the floor to ceiling windows overlooking the grounds, above is a mezzanine perfect for an indoor confetti shot or you can choose to marry outdoors beneath the pretty arbour facing your guests who will be seated in the covered courtyard.

You may also choose to split your guests between indoor and outdoor areas to get the best of both.

Civil ceremonies are conducted by East Riding Registration Services, or your can engage the services of a celebrant. We also have two beautiful historic churches just 10 minutes away.

#### WHEN WILL THE CEREMONY TAKE PLACE?

We recommend booking your ceremony between lpm and 3pm, ceremonies at Bunny Hill usually take place after midday but should you wish to marry earlier the closing hours of the venue will be adjusted accordingly.

#### CEREMONIES AT A GLANCE

The Garden Room has a capacity of 160 plus standing room on the mezzanine balcony.

The covered outdoor courtyard has a capacity of 160.

An indoor/outdoor split ceremony comprises of 200 guests seated inside the Garden Room and in the covered courtyard.

There is no additional charge for conducting a ceremony at Bunny Hill, therefore there's no reduction for church weddings, however, the Garden Room may be used for an alternative purpose.

- East-Riding Registration Services 01482 393580. on email or registration.service@eastriding.gov.uk. Alternatively, book their website on https://www.eastridingceremonies.co.uk.
- Penelope Jayne hello@penelopejayne.co.uk
- ₩ Buttons Bespoke- contact@michellebuttoncelebrant.uk
- ✓ All Saints Church Holme Upon Spalding Moor -01430 626728
- ₩ All Saints North Cave 01430 470716.



# **Catering Options**

#### BREAKFAST:

Have a cooked breakfast served in the mezzanine lounge bar. Should you prefer grazing boxes to take away or a grazing table in the guest kitchen, this can be arranged.

#### ON THE DAY

H&A provide your day and evening catering unless you have opted for an alternative caterer agreed with us prior to booking.

#### THE NIGHT BEFORE

You can arrange a food van or mobile caterer. You may choose whoever you like, we have excellent recommended suppliers: Curious Pizza, Bute Pizza, Stuarts of Driffield Fish & Chip Van, Stinky Vintage, Foodies, Sama Sama, Aggy's Grazing and Tastes Divine. You may choose to self cater or visit one of our excellent local restaurants.

### THE WEDDING NIGHT

Food vans are allowed providing the minimum spend is met with H&A or your alternative caterer.

#### BBQ

There is a BBQ area in the accommodation courtyard with a Weber Summit 670 BBQ, a canopy and a prep table (a cleaning charge of  $\pounds 50^*$  applies).

#### AFTERNOON TEA

Kickstart the celebrations with afternoon tea between 3pm and 4:30pm for a minimum of 6 people.

#### SUPERMARKET DELIVERIES

Order food and soft drinks to be delivered when you check in, Waitrose, Tesco and Sainsburys deliver to Bunny Hill.

#### EXTERNAL FOOD

It is very important we know if you are bringing food of any sort to serve to guests during the wedding day. We will require allergy notices for ALL items including wedding cakes. We are a NUT FREE KITCHEN. Please discuss this with the catering team if you have a cake containing nuts.

#### ALCOHOL POLICY

Only alcohol purchased at Bunny Hill may be consumed on the premises. We reserve the right to remove and hold alcohol brought onto the premises by any guests who are either staying with us or invited to your reception. Alcohol returns will be made upon departure. Significant disregard may result in the bond being retained or the closure of the bar.

#### THE BAR

Our beautiful mezzanine lounge bar is open 1 hour prior to your wedding ceremony. Last orders are called 15 minutes prior to the end of the evening wedding celebrations.

The bar will be open the night before your wedding from 6pm - 9pm for you and your guests to come together and start the celebrations early, this can be extended until 10pm for a  $\pounds$ 150 charge. Alcohol can then be pre-ordered at the bar to be consumed in the accommodation for the remainder of the evening and for the following morning.

# FAQ's

#### WHO IS IN CHARGE ?

Your coordinator will manage the day according to your wishes, ensuring it runs smoothly and to your wishes. They will organise suppliers, make announcements and provide additional support to you during the entirety of you wedding day.

#### WHO SETS UP THE VENUE?

You are welcome to dress the venue yourself or book a supplier. You'll have from 3pm to 6pm to dress the venue or enjoy afternoon tea the day before your wedding. You can access the venue from 8am on the morning of the wedding should you have any final touches to make. Professional suppliers have access to the venue ahead of your arrival to allow time for larger set ups if required. We liaise with your suppliers to agree these access times.

The candles and lanterns in the venue are permanent fixtures and can't be moved. We have 17 6ft round tables which seat up to 10 guests comfortably, but can fit 12 if necessary, 4 trestle tables for the top table seating up to 12, all of which will be set ahead of your arrival at the venue.

#### CAN I USE MY OWN CATERER?

Should our in-house caterer not meet your needs we have alternative trusted suppliers you can choose from.

### CAN WE HAVE TRESTLE TABLES INSTEAD OR ROUND TABLES?

Trestle tables can be arranged with an external supplier.

#### DO WE NEED WEDDING INSURANCE?

You do not need wedding insurance to book Bunny Hill however, we advise you give this serious consideration. If you decide not to take out wedding insurance you are accepting that Bunny Hill Weddings and Events Ltd and Bunny Hill Farm Cottages Ltd are not responsible for refunding any booking fees or payments made for either the Venue Hire or the accommodation, or to compensate for any other loses other than for the reasons listed in your contract.

### CAN WE OFFER ALCOHOLIC WEDDING FAVOURS?

We permit alcohol in measures of 5cl or less. Alternatively, drinks tokens are available to purchase which can be redeemed for any house spirit in a single measure, 125ml glass of house wine, bottled beer or cider, or pint of draught beer.

## IS THERE ANY RESTRICTIONS ON FIREWORKS & SPARKLERS?

Fireworks are permitted before 10pm or 11pm depending on the season. Displays must be provided by a professional supplier following a risk assessment. Sparkler send-offs are permitted and will be managed by us for safety reason. Flares are permitted outside.

#### WHAT ARE THE RULES FOR CONFETTI?

Confetti, including confetti cannons, must be biodegradable and is for outside use only. Where the weather won't allow for confetti to be used outside, confetti may be hand thrown from the mezzanine into the Garden Room. In extreme circumstances, confetti cannons may be used during the first dance where the weather has not allowed for this to be done outside. All cannons must be operated by our staff if fired indoors and are used at the discretion of your Coordinator. DJ cannons are not permitted at any time.

#### ARE YOU WHEELCHAIR FRIENDLY?

We have ramps for all entrances to the main barn venue. There are disabled toilet facilities on the ground floor. The mezzanine lounge bar is only accessible via a set of stairs. We offer an at seat service for guests with mobility issues. We have 2 disabled parking bays.

## CAN I HAVE A SMOKE MACHINE/DRY ICE MACHINE?

If your DJ or band provide a dry ice or smoke machine, we must be made aware to avoid triggering our alarm system.

#### CAN I BRING MY OWN WEDDING CAKE?

Cakes should be set up on the day by yourself or your cake maker. We are happy to cut and serve your cake, there is a small charge for this, please speak with the caterer to arrange. Signage listing the ingredients must be provided alongside the cake. We provide a cake knife, but please note we do not provide a cake stand.

#### We cannot cut and serve the cake for you if it contains nuts.

### DO YOU TAKE CARD PAYMENTS?

The bar takes cash and card payments, all venue hire, accommodation and drinks packages can be paid by cash or BACS.

#### HOW MUCH ARE THE GAS HEATERS?

If you would like the onsite heaters and flame tables lit the charge will be applied to your final invoice. The 8 heaters will be available to use for your entire stay, the charge to use all of the heaters is  $\pounds400$  in 2025,  $\pounds450$  in 2026,  $\pounds500$  in 2027 and  $\pounds550$  in 2028.

Alternatively, you can provide your own gas which we will fit and remove for a nominal fee of  $\pounds 5$  per heater, the gas would need dropping off at least the day before to allow us time to change them over.

### CAN I RESERVE A WEDDING BEYOND THE DATES IN THE PRICE GUIDE?

Dates beyond 2028 can be reserved with a small non-refundable fee.

#### CAN I BRING MY DOGS?

Dogs are very welcome. We strongly recommend a dog sitter to supervise them whilst you and your guests are busy. They must remain on leads and are not permitted in any of the guest bedrooms or on furniture. Unfortunately, we do not allow dogs overnight. We recommend the following suppliers to help with arrangements for your pets: Bow Wow Vow - 07399 425698, Wedding Woofers - 07437 596547 or our local Kennels (Hawthorne Kennels - 07852 572894).

### ARE THERE ANY FACILITIES FOR CHILDREN?

We have a small children's play area. Please be aware that you and your guests use them at your own risk and should use due diligence. Children must be supervised at all times. The facilities are available during daylight hours only.

### WHAT TIME WILL MY WEDDING EVENING RECEPTION FINISH?

Your evening reception will finish at lam for weekend weddings, or 12am for weekday, but should your ceremony take place before 12pm, the closing hours of the venue will be adjusted accordingly.

### CAN I BRING A CARAVAN OR MOTORHOME?

Campervans/motorhomes and caravans are not permitted to stay on the Bunny Hill carpark or on the access lane. There is a site nearby:

The Hollies Certificated Site: 01430 872048 or 07801 809640

### DO YOU ALLOW CARS TO BE LEFT OVERNIGHT?

Please park in the designated parking spaces, cars may be left overnight and collected before 3pm the following day. Vehicles are left at your own risk, the site is monitored by CCTV.

### DO YOU HAVE ANY LOCAL TAXI COMPANY RECOMMENDATIONS?

We strongly recommend you advise your guests to pre book transport well in advance. Due to our remote location you are unlikely to secure a taxi on the night unless it has been prebooked. Below is our list of recommended providers:

#### COACHES

EYMS Buses 01482 381718 Baldry's Coaches 01430 860992 Andersons Minibus (8-17 seaters) 01430 872945/07752 894669

#### TAXIS

Willerby Cars	01482	659659	
1st Class Travel	01430	427888	
South Cave Cars	01430	422218	
Bill Ward	01430	440904	
West Holme in Beverley	01482	888999	
MnS Travel	01759	305417	
Riverside	01482	666525	
Jimmy's	01430	650422/07495	975361
KC Cars	01377	257111	



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