



BUNNY  
HILL

W E D D I N G S

Cultural Wedding  
Package

# Welcome to Bunny Hill

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## YOUR CULTURAL WEDDING DAY

Whatever your cultural background, individually or as a couple, this package is designed to help you incorporate those important traditions into your celebrations.

The package is based on a 12 hour hire period with access times adjusted to suit the needs of your event. With this package you'll have a full day of exclusive access to the venue and grounds and a dedicated coordinator to support you during the planning process, and on the day itself.

You can choose Bunny Hill for all, or just a certain part of your wedding celebrations, as well as legally marrying here with the registrar in a number of romantic locations.

Authentic catering will be important to you, your caterer of choice will have use of our commercial kitchen facilities. Tables and chairs for dining are included and tableware can be hired from us if required.

When it comes to refreshments we provide alcoholic or non alcoholic options for your drinks reception and meal. The bar can be staffed to serve everything from delicious mocktails to refreshing soft drinks. We can hide the bar area discretely if that's required for religious purposes.

We have onsite guest rooms should you need them, which can be used for bridal preparations, prayer space or as overnight accommodation.

Whatever it is you want from your time here, we've got it covered. From our long country driveway, perfect for a spectacular Baraat cavalcade, to a romantic space for a Sacred Fire.

## YOUR TIME AT BUNNY HILL

This package is available on a Tuesday, Wednesday or Thursday, and remaining Saturday dates less than 9 months from booking.

We can also accommodate hire for multiple celebrations over 3 days with or without a marquee which is hired separately.



## GUEST NUMBERS

Maximum capacity 252 for seated dining, with 12 guests per 6ft round table and 6 guests per 6ft trestle table. Available configurations:

### MAIN HALL NO AISLE

No Aisle

Maximum 240 seated guests

204 seated guests in Main Hall  
(17 round tables)

36 seated guests in mezzanine bar  
(6 trestle tables)

### MAIN HALL WITH AISLE

Aisle through Main Hall

Maximum 206 seated guests

168 seated guests in Main Hall  
(14 round tables)

48 seated guests in the Garden Room  
(4 round tables)

### MAIN HALL WITH AISLE - FULL CAPACITY

Aisle through Main Hall

Maximum 248 seated guests

168 seated guests in Main Hall  
(14 round tables)

48 seated guests in the Garden Room  
(4 round tables)

32 seated guests in mezzanine lounge  
(5 trestle tables)





# What's included?

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- ❖ 12 hours exclusive use of venue and grounds during the agreed hire period for the purpose of your wedding reception including set up and take down.
- ❖ Tables and chairs for up to 248 guests on 18 x 6ft round tables and 6 x 6ft trestle tables with limewash Chiavari chairs.
- ❖ Commercial kitchen for your caterer.
- ❖ Member of staff for on the day coordination.
- ❖ Two full height easels.
- ❖ Decorative tables for gifts, cards, guest book or other personal effects.
- ❖ 3.8 x3.6 metre stage with speaker PA system.
- ❖ Two wireless microphones.
- ❖ White LED dance floor and star cloth backdrop.
- ❖ Use of the piano.
- ❖ Cake table & knife.
- ❖ Battery candles & lanterns in fixed position around the venue.
- ❖ Blanket basket.
- ❖ White umbrellas.
- ❖ Festoon lighting to the courtyards and woodland area.
- ❖ Outdoor furniture and the use of the gas heaters & flame tables (gas chargeable).
- ❖ Green Room for your suppliers, or can be used as a Prayer Room.
- ❖ Two all-weather car parks.
- ❖ Helicopter landing available.
- ❖ Covered outdoor areas where a firepit is permitted.
- ❖ Clean up service.
- ❖ Rubbish disposal.



# Price Guide

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Inclusive of VAT

	HIRE PRICE	ADDITIONAL HOURS	CASH BOND
2024	£4,800	£250ph	£1,000
2025	£5,500	£300ph	£1,000
2026	£6,000	£350ph	£1,000

## CASH BOND

A cash bond of £1000 is required when you arrive, alternatively, by BACS 2 weeks prior to your wedding. The bond covers any damage or theft that may occur during your hire period, excluding small accidental breakages, the bond is returned within 2 weeks. The kitchens should be left as they were found, failure will result in the bond being held.

## CANCELLATION POLICY

- ❖ £500 administration charge if you cancel or reschedule more than 18 months in advance of your booked date.
- ❖ 30% of the total Venue Hire charge if you cancel between 18 and 12 months in advance of your booked date.
- ❖ All sums paid, and no further costs will be incurred. If you cancel between 12 and 6 months in advance.
- ❖ We will retain all sums paid, and any outstanding balance of the total Venue Hire charge will be due. If you cancel less than 6 months in advance of your booked date.



## ARE YOU READY TO BOOK?

- ▼ Place a 7 day hold on your preferred date.
- ▼ Book the registrar or celebrant, if required.
- ▼ Provide us with your caterer's details.
- ▼ Sign your contract.
- ▼ Pay your deposit via BACS or cash.
- ▼ A confirmation email and welcome pack will be posted to you, with the next steps and access to your planning portal.

## PAYMENT TERMS

Details of your exact payment terms will be given in your confirmation email and set out in your contract.

### **On booking**

Due after the 7 day hold.  
50% of the total package price

### **Final balance**

Due 12 weeks prior to your event.  
50% final balance



# Food

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We can offer a whole range of exciting dishes including Halal food and Asian dishes.

You are welcome to choose your own caterer. Any company using our commercial kitchens must have the following:

- ❖ Health & hygiene certification or rating.
- ❖ Public & employee liability insurance up to a minimum of £5million.
- ❖ Serving staff and a kitchen porter.
- ❖ PAT testing for any electrical equipment brought on site.
- ❖ Replacement oil if deep fat fryers are used.
- ❖ Adhere to our nut free policy.
- ❖ Leave the kitchens as they were found.
- ❖ Remove all food waste - excessive waste may be chargeable.

## Hire Items

£2.50 per set of starter, main, dessert crockery & cutlery. All hired items must be cleaned and put away.

£20.00 per table cloth

£1.50 per napkin

There is no charge for the set up of tables if hiring our tableware. This will be done in advance of your arrival.







# Drinks

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We have a fully stocked and staffed bar to provide alcoholic or non-alcoholic drinks, alternatively this can be curtailed off for religious purposes.

We offer a drinks package to include 5 drinks per guest for £15.95pp, plus table water.

Each guest will receive 2 drinks as part of the drinks reception, one toast drink, plus 2 drinks with their meal.

Choose 2 options from the list below for the drinks reception:

- ▼ Passionfruit Martini
- ▼ Blackberry & Elderflower Spritzer
- ▼ Mai Tai
- ▼ Strawberry Daquiri
- ▼ Coconut Mango Cocktail

Choose 1 option for your toast drink:

- ▼ Nosecco
- ▼ Sparkling Grape Juice
- ▼ Elderflower Presse
- ▼ Selection of premium soft drinks

Choose 3 options to be served in bottles on the tables alongside your meal:

- ▼ Belvoir Lime & Yuzu
- ▼ Fentimans: Orange & Mandarin, Rose
- ▼ Lemonade or Elderflower
- ▼ Ginger Beer
- ▼ Non Alcoholic Passionfruit Martini

All glassware is included with your drinks package, if not opting for a drinks package this is chargeable at £1 per glass. Corkage is not available.





# Optional Extras

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Our accommodation can be added to your booking as a cost per room per night. We have 11 self-catering rooms sleeping up to 35 guests. There is a minimum requirement of the Wedding Suite and 4 standard double rooms to be taken. See our Accommodation brochure for prices.

Use of our accommodation provides you with access to the accommodation courtyard and self-catering kitchen facilities for use outside of the wedding meal.

We can invoice your guests directly or we can add the total cost to your invoice. Once a room has been booked and paid for it is non-refundable but may be transferred.

We also have several rooms that can be used for wedding preparations during your hire period. These include:

Wedding Suite	2024	2025	2026
Owl	£200	£200	£200
Badger	£150	£150	£150
	£150	£150	£150

The current configuration of staging and dancefloor are included as part of your hire fee. You can arrange additional staging which can be erected at an agreed time outside of the hire period. Remember it may reduce the seating capacity in the Main Hall.

# FAQ's

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## DO YOU OFFER SEGREGATED WEDDINGS?

No, unfortunately our venue is not suitable for segregated weddings.

## DO YOU ALLOW FIRES INDOORS?

We are not able to facilitate indoor fires. The arbour or outdoor covered area is available for this purpose.

## DO YOU ALLOW FIREWORKS?

Fireworks are permitted in the designated area by a professional company on or before 11pm. We have a recommended supplier for indoor pyrotechnics.

## WHEN CAN I STYLE THE VENUE?

All venue styling and set up must be done during your agreed hire period, we recommend you allow plenty of time before your guests arrive to do this. You can add 4 hours access to set up the morning of the wedding at a cost of £750.

## WHO IS IN CHARGE?

Your Coordinator will manage the day according to your wishes, ensuring it runs smoothly and to your wishes. They will organise suppliers, make announcements and provide additional support to you. There will be a coordinator supporting you during the entirety of your wedding day.

## WHAT ARE THE RULES FOR CONFETTI?

Confetti must be biodegradable. Confetti cannons must be operated by our staff if fired indoors and are used at the discretion of your Coordinator. DJ cannons are not permitted.

## CAN I BRING MY OWN WEDDING CAKE?

Cakes must be set up on the day by yourself or your cake maker. We are happy to cut and serve your cake. Signage listing the ingredients must be provided to place in a frame alongside the cake. We cannot cut and serve the cake for you if it contains nuts.



## DO WE NEED WEDDING INSURANCE?

You do not need wedding insurance to book Bunny Hill, however, we advise you give this serious consideration. If you choose not to take out wedding insurance you are accepting that Bunny Hill Weddings and Events Ltd and Bunny Hill Farm Cottages Ltd are not responsible for refunding any booking fees or payments made for either the Venue Hire or the accommodation or to compensate for any other losses other than those set out in your contract.

## ARE YOU WHEELCHAIR FRIENDLY?

We have ramps for all entrances to the main barn venue. There are disabled toilet facilities on the ground floor. The mezzanine lounge bar is only accessible via a set of stairs. We offer an at seat service for guests with mobility issues. We have 2 disabled parking bays and are very happy to provide assistance.

## CAN I HAVE A SMOKE MACHINE/DRY ICE MACHINE?

If your DJ or band provide a dry ice or smoke machine, we must be made aware as smoke machines will trigger our alarm system which may result in your event being stopped.

## HOW MUCH ARE THE GAS HEATERS?

If you would like the onsite heaters and flame tables lit the charge will be applied to your final invoice. The 8 heaters will be available to use for your entire stay, the charge to use all of the heaters is £350 in 2024, £400 in 2025 and £450 in 2026.

## ARE THERE ANY FACILITIES FOR CHILDREN?

We have a small children's play area. Children must be supervised at all times. The facilities are available during daylight hours only. Please adhere to the safety guidelines displayed by the equipment.



BUNNY  
HILL

WEDDINGS